



ROYAL THAI EMBASSY
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VISA REGULATIONS OF THAILAND

A. General Information

1. Any foreigner wishing to enter Thailand is required to obtain a visa from a Thai Embassy or Consulate – General. Applicants must possess a valid passport (at least 6 months) or travel document recognized by the Thai Government and comply with the Immigration Act of Thailand B.E. 2522 (1979). Particularly, applicants must not be on the black list under section 12 of the said Immigration Act. They have to apply for the correct type of visa (such as Transit, Tourist and Non – Immigrant visa etc.) according to the purpose of their visit.

2. Apart from applying for visa at the Thai Embassy/Consulate–General, nationals of certain countries are also able to apply for visa on arrival (TR 15) for tourism purpose at the designated international check points in Thailand. In this case, they are permitted to stay in the Kingdom for a period not exceeding 15 days.

3. However, there are nationals of certain countries who do not need a visa provided they meet either one of the following requirements:

3.1 Their countries have concluded bilateral agreements with Thailand on the exemption of visa requirements.

3.2 They are on the list of certain countries whose nationals are exempted from visa requirements when entering Thailand for tourism purpose.

4. Travelers from/through the countries (including Nigeria) which have been declared Yellow Fever Infected Area must have an International Health Certificate providing that they have received a yellow fever vaccination.

5. Nationals of certain countries are required to apply for visa only at the Thai Embassy or Consulate – General in their home/residence or at the designated Thai Embassy. Therefore, travelers are advised to contact the nearest Thai Embassy or Consulate – General to find out where they may apply for visa to Thailand before departure.

6. The period of visa validity is different from the period of stay. The visa validity is a period during which a visa can be used to enter Thailand. Generally, the validity of a visa is 3 (three) months, but in some cases, visas may be issued valid for 6 (six) months or 1 (one) year. The validity of a visa is granted by the Embassy or Consulate- General. The period of stay depends on the type of visa and is granted by an immigration officer upon arrival at the port of entry.

7. A visa does not guarantee entry to Thailand. At the port of entry, the immigration officers have authority to deny admission. They are also authorized to determine the length of stay for foreign visitors. Any foreign visitor wishes to stay beyond the allowed time indicated in the passport, they must contact the Immigration Bureau prior to the expiry of the period of permitted stay.

For more information, please visit website: www.mfa.go.th
and www.consular.go.th

B. Types of Visa

1. Diplomatic Visa
2. Official Visa
3. Courtesy Visa
4. Tourist Visa
5. Transit Visa
6. Non-Immigrant Visa
7. Immigrant Visa
8. Non-Quota immigrant Visa

- Diplomatic Visa, Official Visa and Courtesy Visa are issued to the diplomatic or official passport holder. In some cases, Courtesy Visa is also issued to the ordinary passport holder.

- Immigrant Visa and Non – quota Immigrant are authorized by the Immigration Bureau of Thailand.

- Tourist Visa is issued to the applicants who wish to enter Thailand for the following purposes:

1. Tourism (category “TR”)
2. Medical treatment (category “MT”)

- Transit Visa is issued to the applicants who wish to enter Thailand for the following purposes:

1. To travel in transit through the Kingdom in order to proceed to the country of destination or to re - enter their own country (category “TS”)
2. To participate in sports activities (category “S”)
3. The person in charge or crew of conveyance coming to a port, station or area in the Kingdom (category “C”)

- Non –Immigrant Visa is issued to the applicants who wish to enter Thailand for the following purposes:

- To perform official duties (category “F”)
- To conduct business/ work (category “B”)
- To invest with the concurrence of the Thai Ministries and Government Departments concerned (category “IM”)
- To invest or perform other activities relating to investment, subject to the provision of the established laws on investment promotion (category “IB”)
- To study, to come on a work study tour or observation tour, to participate in projects or seminars, to attend a conference or training course , to study as a foreign Buddhist monk (category “ED”)
- To work as a film- producer, journalist or reporter (category “M”)
- To perform missionary work or other religious activities with the concurrence of the Thai Ministries or Government Departments concerned (category “R”)

- To conduct scientific research or training or teaching in a research institute (category “RS”)
- To undertake skilled work or to work as expert or specialist category (“EX”)
- Other activities (category “O”) as follows:
 - To stay with family
 - To perform duties for the state enterprise or social welfare organizations
 - To stay after retirement for the elderly
 - To receive medical treatment
 - To be a sport coach as required by Thai Government
 - To be a contestant or witness for the judicial process

C. Visa Fees

| | | |
|---|--------|-------|
| 1. Tourist Visa | 6,500 | Naira |
| 2. Transit Visa | 5,200 | Naira |
| 3. Non – Immigrant Visa (single entry) | 13,000 | Naira |

D. Visa Regulations for Nigerian Nationals Holding Ordinary Passports.

1. Nigerian nationals who have permanent residence in the foreign country where a Thai Embassy / Consulate - General is situated, they can apply for a visa in that country. In this case, the applicants are not required to present the Certificate of Clearance issued by the National Drug Law Enforcement Agency of Nigeria.

2. Nigerian nationals whose permanent residence are in the foreign country where no Thai Embassy / Consulate - General is located, they may file their visa application at any Thai Embassy / Consulate - General.

3. Nigerian nationals who have permanent residence in Nigeria or in other countries which are under jurisdiction of the Royal Thai Embassy in Abuja; namely, Benin, Cameroon, Republic of the Congo, Central African Republic, Equatorial Guinea, Ghana and Sao Tome & Principe must make their visa application in person only at the Royal Thai Embassy in Abuja. In this case, they are required to present the Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (N.D.L.E.A) as one of required documents. This is to comply with the request of Nigerian authorities in order to prevent Nigerian drug traffickers from entering Thailand. Details of required documents are shown in Appendix 1.

4. Procedure for visa application.

4.1 Nigerian applicants have to carefully read and observe the above-mentioned visa regulations. They need to complete a visa application form and present it together with all required documents shown in Appendix 1.

4.2 The Embassy will not accept any incomplete visa application. Therefore, the applicants should check these required documents before their submission. In some cases, The Embassy reserves the rights to request additional documents as deemed necessary. The submission of all required documents does not guarantee the issuance of visa.

4.3 After examining the authenticity of these required documents, the Embassy will invite the applicants for interview. They will be informed of an appointment date accordingly.

4.4 The applicants should submit the visa applications in due time prior to their intended travel to Thailand and contact the Embassy at appropriate time to check the visa approval.

4.5 The applicants have to bring their passport and the confirmed air ticket paid in full and also have to pay for visa fee according to the type of visa for which they apply. The visa fee is non-refundable.

4.6 It takes at least 5 (five) working days to process a visa.

5. Additional Suggestion

5.1 The submission of forged documents as part of visa application process is a criminal offence under the Nigerian Criminal Code. Any applicant who has committed such an act will be placed on the black list and reported to competent Nigerian authorities for further action.

E. Visa Regulations for Nationals of Cameroon, Republic of the Congo, Central African Republic, Equatorial Guinea, Soa Tome & Principe, Benin and Ghana.

1. The above – mentioned nationals are required to apply for an appropriate visa prior to entering Thailand. They have to complete a visa application form and present it together with all required documents shown in Appendix 2.

2. The Embassy will not accept any incomplete visa application. Therefore, the applicants should check these required documents before their submission. In some cases, The Embassy reserves the rights to request additional documents as deemed necessary. The submission of all required documents does not guarantee the issuance of visa.

3. If the Embassy is satisfied with the required documents, the applicants will be asked to come to the Embassy for interview. They will be informed of an appointment date accordingly.

4. The applicants have to pay for visa fee according to the type of visa for which they apply. The visa fee is non-refundable.

5. It takes at least 5 (five) working days to process a visa.

F. Visa Regulations for nationals of other countries

Please see Appendix 3.

APPENDIX 1

Supporting documents for Nigerian passport holders

TOURIST VISA

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (NDLEA).
5. Certificate of Criminal Clearance issued by the Nigerian police.
6. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs of Nigeria. A copy of each document needs to be submitted.
7. Letter of reference from the company is required to be presented if the applicant is an employee stating the applicant's position, present salary, and duration of work service in the company. If the applicant is self – employed, relevant documents such as business license, financial status/evidence and tax income clearance must be submitted. For other occupations, relevant documents must be also presented.
8. International Health Certificate on Yellow Fever Vaccination.
9. Reservation of a hotel in Thailand or address and telephone number of the sponsor/guarantor in Thailand. In the latter case, his/her financial status/evidence is required to be presented.

If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
Tel.: + 66 2 281 9496
Fax: + 66 2 281 4188
E-mail: info@thaihotels.org
booking@thaihotels.org
Website: www.thaihotels.org
10. Confirmed return air ticket paid in full.
11. Visa fee in amount of 6,500 Naira.

TRANSIT VISA
Category “TS”

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (NDLEA).
5. Certificate of Criminal Clearance issued by the Nigerian police
6. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs of Nigeria. A copy of each document needs to be submitted.
7. Letter of reference from the company is required to be presented if the applicant is an employee stating the applicant's position, present salary, and duration of work service in the company. If the applicant is self – employed, relevant documents such as business license, financial status/evidence and tax income clearance must be submitted. For other occupations, relevant documents need to be presented.
8. International Health Certificate on Yellow Fever Vaccination.
9. Reservation of a hotel in Thailand. If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
Tel.: + 66 2 281 9496
Fax: + 66 2 281 4188
E-mail: info@thaihotels.org
booking@thaihotels.org
Website: www.thaihotels.org
If the applicant does not stay overnight, this requirement is not applicable.
10. Confirmed return air ticket to the country of destination paid in full.
11. Valid visa of the destination country.
12. Visa fee in amount of 5,200 Naira.

Category “S”

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (NDLEA).
5. Certificate of Criminal Clearance issued by the Nigerian police.
6. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs of Nigeria. A copy of each document needs to be submitted.
7. Letter of invitation stating the applicant’s participation in sports activities in Thailand.
8. International Health Certificate on Yellow Fever Vaccination.
9. Reservation of a hotel in Thailand or address and telephone number of the sponsor/organizer who will provide accommodation in Thailand.
If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
Tel.: + 66 2 281 9496
Fax: + 66 2 281 4188
E-mail: info@thaihotels.org
 booking@thaihotels.org
Website: www.thaihotels.org
10. Confirmed return air ticket paid in full.
11. Visa fee in amount of 5,200 Naira.

Non – Immigrant Visa

Category “B” for conducting business in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (4) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (NDLEA).
5. Certificate of Criminal Clearance issued by the Nigerian police.
6. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs of Nigeria. A copy of each document needs to be submitted.
7. Letter of reference from the company is required to be presented stating the nature of business, the purpose of the applicant’s visit and the duration of stay in Thailand.
8. Letter of invitation from the company in Thailand detailing the nature of business, the purpose of trading partner’s visit and the length of stay in Thailand. Copies of the following corporate documents are also presented;
 - 8.1 List of shareholders.
 - 8.2 Business registration and business license.
 - 8.3 Company profile.
 - 8.4 Statement of income tax clearance of the latest year etc.
9. International Health Certificate on Yellow Fever Vaccination.
10. Reservation of a hotel in Thailand. If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
 Tel.: + 66 2 281 9496
 Fax: + 66 2 281 4188
 E-mail: info@thaihotels.org
 booking@thaihotels.org
 Website: www.thaihotels.org
11. Confirmed return air ticket paid in full.
12. Visa fee in amount of 13,000 Naira (single entry).

Category “B” for undertaking work in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (4) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (NDLEA).
5. Certificate of Criminal Clearance issued by the Nigerian police.
6. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs of Nigeria. A copy of each document needs to be submitted.
7. Letter of invitation from the company in Thailand stating the nature of business and the purpose and length of employment.
8. Employment Contract indicating the rationale for hiring the applicant as well as his/her salary, position and qualifications. The document must be signed by authorized managing director and affixed the seal of the company.
9. A copy of educational records of the applicant and letters from the prior employers identifying job description and length of service time.
10. Letter of Approval from the Ministry of Labour (To obtain this letter, the prospective employer in Thailand is required to submit Form WP 3 at the Office of Foreign Workers Administration, Department of Employment, Ministry of Labour Tel. 02 245 2745, 02 245 3209 or at a provincial Employment Office in the respective province. For more information, please visit website: www.doe.go.th/workpermit/index.html).
11. International Health Certificate on Yellow Fever Vaccination.
12. Confirmed return air ticket paid in full.

Note : For Football trial or football Players in Thailand

Applicants who wish to enter Thailand for football player trial or as a football full time players should make a request to the Sport Authority of Thailand through their respective sport agents or representatives authorized by their national football associations. The Sport Authority of Thailand will then forward a request to the Ministry of Foreign Affairs of Thailand for consideration. After receiving approval from the Ministry of Thailand, the Embassy may issue an entry visa to the applicants on condition that they meet all requirement specified above. They may be asked to provide additional evidence of their status as footballer players, i.e. a letter issued by their football clubs in Nigeria.

Category “ED” for study and for attending conference in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (NDLEA).
5. Certificate of Criminal Clearance issued by the Nigerian police.
6. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs of Nigeria. A copy of each document needs to be submitted.
7. Transcript and Letter of Acceptance from the relevant school/university or institute in Thailand (for study purpose).
8. Letter of invitation from concerned agency/organization in Thailand (for seminar/meeting/conference purpose).
9. International Health Certificate on Yellow Fever Vaccination.
10. Reservation of a hotel in Thailand (for conference purpose). If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
 Tel.: + 66 2 281 9496
 Fax: + 66 2 281 4188
 E-mail: info@thaihotels.org
 booking@thaihotels.org
 Website: www.thaihotels.org
11. Confirmed return air ticket paid in full.
12. Visa fee in amount of 13,000 Naira (single entry).

Category “O” for stay with family

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.

3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The Certificate of Clearance from the National Drug Law Enforcement Agency of Nigeria (NDLEA).
5. Certificate of Criminal Clearance issued by the Nigerian police.
6. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs of Nigeria. A copy of each document needs to be submitted.
7. Certificate of Marriage.
8. International Health Certificate on Yellow Fever Vaccination.
9. Confirmed return air ticket paid in full.
10. Visa fee in amount of 13,000 Naira (single entry).

NOTE Should applicants wish to apply for other categories of Non- Immigrant Visa in which supporting documents are not mentioned above, please contact the Embassy for more information.

APPENDIX 2

Supporting documents for Cameroonian, Congolese, Central African Republic, Equatorial Guinean, Sao Tome & Principe, Beninian and Ghanaian Passport Holders

TOURIST VISA

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. Certificate of Criminal Clearance issued by the police and certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries.
5. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries. A copy of each document needs to be submitted.
6. Letter of reference from the company is required to be presented if the applicant is an employee stating the applicant's position, present salary, and duration of work service in the company. If the applicant is self – employed, relevant documents such as business license, financial status/evidence and tax income clearance must be submitted. For other occupations, relevant documents need to be presented.
7. International Health Certificate on Yellow Fever Vaccination.
8. Reservation of a hotel in Thailand or address and telephone number of the sponsor/guarantor in Thailand. In the latter case, his/her financial status/evidence is required to be presented.
If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

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 Tel.: + 66 2 281 9496
 Fax: + 66 2 281 4188
 E-mail: info@thaihotels.org
 booking@thaihotels.org
 Website: www.thaihotels.org
9. Confirmed return air ticket paid in full.
10. Visa fee in amount of 6,500 Naira.

TRANSIT VISA
Category “TS”

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
 2. Completed and signed application form.
 3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
 4. Certificate of Criminal Clearance issued by the police and certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries.
 5. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries. A copy of each document needs to be submitted.
 6. Letter of reference from the company is required to be presented if the applicant is an employee stating the applicant’s position, present salary, and duration of work service in the company. If the applicant is self – employed, relevant documents such as business license, financial status/evidence and tax income clearance must be submitted. For other occupations, relevant documents need to be presented.
 7. International Health Certificate on Yellow Fever Vaccination.
 8. Reservation of a hotel in Thailand. If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
Tel.: + 66 2 281 9496
Fax: + 66 2 281 4188
E-mail: info@thaihotels.org
booking@thaihotels.org
Website: www.thaihotels.org
- If the applicant does not stay overnight, this requirement is not applicable.
9. Confirmed air ticket to the country of destination paid in full.
 10. Valid visa of the destination country.
 11. Visa fee in amount of 5,200 Naira.

Category “S”

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.

3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries. A copy of each document needs to be submitted.
5. Letter of invitation stating the applicant's participation in sports activities in Thailand.
6. International Health Certificate on Yellow Fever Vaccination.
7. Reservation of a hotel in Thailand or address and telephone number of the sponsor/organizer who will provide accommodation in Thailand.
If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

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 Tel.: + 66 2 281 9496
 Fax: + 66 2 281 4188
 E-mail: info@thaihotels.org
 booking@thaihotels.org
 Website: www.thaihotels.org

8. Confirmed return air ticket paid in full.
9. Visa fee in amount of 5,200 Naira.

Non – Immigrant Visa

Category “B” for conducting business in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. Certificate of Criminal Clearance issued by the police and certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries.
6. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries. A copy of each document needs to be submitted.

7. Letter of reference from the company is required to be presented stating the nature of business, the purpose of the applicant's visit and the duration of stay in Thailand.

8. Letter of invitation from the company in Thailand detailing the nature of business, the purpose of trading partner's visit and the length of stay in Thailand. Copies of the following corporate documents are also presented;

- 8.1 List of shareholders.
- 8.2 Business registration and business license.
- 8.3 company profile.
- 8.4 Statement of income tax Clearance of the latest year etc.

9. International Health Certificate on Yellow Fever Vaccination.

10. Reservation of a hotel in Thailand. If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.

Tel.: + 66 2 281 9496

Fax: + 66 2 281 4188

E-mail: info@thaihotels.org

booking@thaihotels.org

Website: www.thaihotels.org

11. Confirmed return air ticket paid in full.

12. Visa fee in amount of 13,000 Naira.

Category "B" for undertaking work in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.

2. Completed and signed application form.

3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).

4. Certificate of Criminal Clearance issued by the police and certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries.

5. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries. A copy of each document needs to be submitted.

6. Letter of invitation from the company in Thailand stating the nature of business and the purpose and length of employment.

7. Employment Contract indicating the rationale for hiring the applicant as well as his/her salary, position and qualifications. The document must be signed by authorized managing director and affixed the seal of the company.

8. A copy of educational records of the applicant and letters from the prior employers identifying job description and length of service time.

9. Letter of Approval from the Ministry of Labour (To obtain this letter, the prospective employer in Thailand is required to submit Form WP 3 at the Office of Foreign Workers Administration, Department of Employment, Ministry of Labour Tel. 02 245 2745, 02 245 3209 or at a provincial Employment Office in the respective province. For more information, please visit website: www.doe.go.th/workpermit/index.html).

10. International Health Certificate on Yellow Fever Vaccination.

11. Confirmed air ticket paid in full.

12. Visa fee in amount of 13,000 Naira (single entry).

Note : For Football trial or football Players in Thailand

Applicants who wish to enter Thailand for football player trial or as a football full time players should make a request to the Sport Authority of Thailand through their respective sport agents or representatives authorized by their national football associations. The Sport Authority of Thailand will then forward a request to the Ministry of Foreign Affairs of Thailand for consideration. After receiving approval from the Ministry of Thailand, the Embassy may issue an entry visa to the applicants on condition that they meet all requirement specified above. They may be asked to provide additional evidence of their status as footballer players, i.e. a letter issued by their football clubs in their respective countries.

Category “ ED” for study and for attending conference in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.

2. Completed and signed application form.

3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).

4. Certificate of Criminal Clearance issued by the police and certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries.

5. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries. A copy of each document needs to be submitted.

6. Transcript and Letter of Acceptance from the relevant school/university or institute in Thailand (for study purpose).

7. Letter of invitation from concerned agency/organization in Thailand (for seminar/meeting/conference purpose).

8. International Health Certificate on Yellow Fever Vaccination.

9. Reservation of a hotel in Thailand (for conference purpose). If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

Tel.: + 66 2 281 9496
Fax: + 66 2 281 4188
E-mail: info@thaihotels.org
booking@thaihotels.org
Website: www.thaihotels.org

11. Confirmed return air ticket paid in full.
12. Visa fee in amount of 13,000 Naira (single entry).

Category “O” for stay with family

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. Certificate of Criminal Clearance issued by the police and certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries.
5. The original bank statement (for the last 6 months) and the letter of reference issued by the authorized bank officer/manager. The two documents must be certified by the Notary Public or the Court and the Ministry of Foreign Affairs or the Embassy of these countries. A copy of each document needs to be submitted.
6. Certificate of Marriage.
7. International Health Certificate on Yellow Fever Vaccination.
8. Confirmed return air ticket paid in full.
9. Visa fee in amount of 13,000 Naira (single entry).

NOTE Should applicants wish to apply for other categories of Non- Immigrant Visa in which supporting documents are not mentioned above, please contact the Embassy for more information.

APPENDIX 3

Supporting documents for other nationals such as UK, USA, Japan, Australia, New Zealand and European countries etc.

TOURIST VISA

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The original bank statement at least 20,000 Baht per person and 40,000 Baht per family or the letter of reference issued by the authorized bank officer/manager.
5. Reservation of a hotel in Thailand. If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
 Tel.: + 66 2 281 9496
 Fax: + 66 2 281 4188
 E-mail: info@thaihotels.org
 booking@thaihotels.org
 Website: www.thaihotels.org
7. Confirmed return air ticket paid in full.
8. Visa fee in amount of 6,500 Naira

TRANSIT VISA

Category "TS"

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The original bank statement at least 20,000 Baht per person and 40,000 Baht per family or the letter of reference issued by the authorized bank officer/manager.
5. Reservation of a hotel in Thailand. If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
 Tel : + 66 2 281 9496

Fax: + 66 2 281 4188

E-mail: info@thaihotels.org
booking@thaihotels.org

Website: www.thaihotels.org

If the applicant does not stay overnight, this requirement is not applicable.

8. Confirmed return air ticket to the country of destination.
9. Valid visa of the destination country.
10. Visa fee in amount of 5,200 Naira.

Category “S”

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The original bank statement at least 20,000 Baht per person and 40,000 Baht per family or the letter of reference issued by the authorized bank officer/manager.
5. Letter of invitation stating the applicant’s participation in sports activities in Thailand.
6. Reservation of a hotel in Thailand or address and telephone number of the sponsor/organizer who will provide accommodation in Thailand.

If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.

Tel.: + 66 2 281 9496

Fax: + 66 2 281 4188

E-mail: info@thaihotels.org
booking@thaihotels.org

Website: www.thaihotels.org

8. Reservation of the return air ticket paid in full.
9. Visa fee in amount of 5,200 Naira.

Non – Immigrant Visa

Category “B” for conducting business in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.

2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The original bank statement at least 20,000 Baht per person and 40,000 Baht per family or the letter of reference issued by the authorized bank officer/manager.
5. Letter of reference from the company is required to be presented stating the nature of business, the purpose of the applicant's visit and the duration of stay in Thailand.
6. Letter of invitation from the company in Thailand detailing the nature of business, the purpose of trading partner's visit and the length of stay in Thailand. Copies of the following corporate documents are also presented;
 - 6.1 List of shareholders.
 - 6.2 Business registration and business license.
 - 6.3 Company profile.
 - 6.4 Statement of income tax clearance of the latest year etc.
7. Reservation of a hotel in Thailand. If any hotel is not found, the applicant may contact the Thai Hotel Association (THA) for assistance. Its address is as follows:

203-209/3 Ratchadamnoen Klang Avenue, Bowonniwet, Bangkok 10200 Thailand.
 Tel.: + 66 2 281 9496
 Fax: + 66 2 281 4188
 E-mail: info@thaihotels.org
 booking@thaihotels.org
 Website: www.thaihotels.org
9. Confirmed return air ticket paid in full.
10. Visa fee in amount of 13,000 Naira (single entry).

Category "B" for undertaking work in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.
2. Completed and signed application form.
3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).
4. The original bank statement at least 20,000 Baht per person and 40,000 Baht per family or the letter of reference issued by the authorized bank officer/manager.
5. Letter of invitation from the company in Thailand stating the nature of business and the purpose and length of employment.

6. Employment Contract indicating the rationale for hiring the applicant as well as his/her salary, position and qualifications. The document must be signed by authorized managing director and affixed the seal of the company.

7. A copy of educational records of the applicant and letters from the prior employers identifying job description and length of service time.

8. Letter of Approval from the Ministry of Labour (To obtain this letter, the prospective employer in Thailand is required to submit Form WP 3 at the Office of Foreign Workers Administration, Department of Employment, Ministry of Labour Tel. 02 245 2745, 02 245 3209 or at a provincial Employment Office in the respective province. For more information, please visit website: www.doe.go.th/workpermit/index.html).

9. Confirmed air ticket paid in full.

10. Visa fee in amount of 13,000 Naira (single entry).

Category “ED” for study and for attending conferences in Thailand

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.

2. Completed and signed application form.

3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).

4. The original bank statement at least 20,000 Baht per person and 40,000 Baht per family or the letter of reference issued by the authorized bank officer/manager.

5. Transcript and Letter of Acceptance from the relevant school/university or institute in Thailand (for study purpose).

6. Letter of invitation from concerned agency/organization in Thailand (for seminar/meeting/conference purpose).

7. Reservation of a hotel in Thailand.

8. Confirmed return air ticket.

9. Visa fee in amount of 13,000 Naira (single entry).

Category “O” for stay with family

1. Original passport valid for not less than 6 months from the date of arrival in Thailand and blank pages.

2. Completed and signed application form.

3. Two (2) recent (2 x 2 inches) photographs (taken within the last 6 (six) months).

4. The original bank statement or the letter of reference issued by the authorized bank officer/manager (at least 20,000 Baht per person and 40,000 Baht per family for a 3 - month stay and if the applicants wish to apply for extension of stay in Thailand, they need to present financial evidence in the sum of 400,000 Baht).

5. Certificate of Marriage.

6. Birth Certificate (children).

7. Confirmed return air ticket (for a 3 - month stay).

8. Visa fee in amount of 13,000 Naira (single entry).

NOTE Should applicants wish to apply for other categories of Non- Immigrant Visa in which supporting documents are not mentioned above, please contact the Embassy for more information.
